

# EZ-NET USER REQUEST FORM

[eznet.rchsd.org](http://eznet.rchsd.org)

*PLEASE EMAIL COMPLETED FORM TO EZNetsupport@rchsd.org*

**Please Note: Access levels will be determined based on position/title and business need.**

**\*User Login and Password will be sent VIA EMAIL to the requestor's email address listed below.**

DATE: \_\_\_\_\_  NEW USER  EDIT USER  DELETE USER

NAME: LAST _____	FIRST _____
TITLE: _____	*E-MAIL: _____
TELEPHONE: _____	FAX: _____
OFFICE/DEPARTMENT NAME: _____	
OFFICE ADDRESS: _____	
CITY: _____	STATE: _____ ZIP: _____
OFFICE TYPE: _____ <small>(PCP; SPECIALIST; ANCILLARY; ADMIN; ETC.)</small>	FAX NO: _____
PROVIDER TAX ID #: _____	SUPERVISOR NAME: _____

**Confidentiality Statement**  
 Through the EzNet system, the User will have access to confidential patient and financial data. User agrees that State/Federal laws and regulations regarding patient privacy and confidentiality also apply to electronic data. User agrees to maintain the confidentiality of all information received via the EzNet system in accordance with all applicable state and federal laws and regulations.

\_\_\_\_\_

User Signature

**Provider Warranty and Approval**  
 Provider agrees that State/Federal laws and regulations regarding patient privacy and confidentiality also apply to electronic data. Provider warrants the User understands and agrees to maintain the confidentiality of all information received via EzNet system in accordance with all applicable state and federal laws and regulations.

Provider confirms/approves access for the above User.

\_\_\_\_\_

Provider or Supervisor Signature

\*\*\*\*\*ADMIN USE ONLY\*\*\*\*\*

COMPANY	ACCESS LEVEL		
	CLAIMS	ELIGIBILITY	AUTHORIZATIONS
Choc Health Alliance			

CHOC Health Alliance Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Rady Children's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*To be completed by Information Services Department\*\*\*\*\*

User Login: \_\_\_\_\_ Password: \_\_\_\_\_

*Note: Password must be changed the first time user logs into EzNet*

Completed by: \_\_\_\_\_ Date Created: \_\_\_\_\_